

# **AGUA SPECIAL UTILITY DISTRICT**

Regular Meeting of the Board of Directors  
Agua SUD Administration Building  
3120 North Abram Road  
Palmview, Texas

6:00 p.m., November 5, 2018

## **MINUTES OF REGULAR MEETING**

1. The meeting was called to order by Mr. Roger Hernández, III at 6:00 p.m., November 5, 2018, at which time Mr. Hernández acknowledged the presence of the following Elected Members of the Board of the Agua SUD:

Directors Present:

Mr. Rogelio Hernández, III  
Mr. Cesar Rodriguez, Jr.  
Mr. Esequiel Ortiz, Jr.  
Mr. Adolfo Arriaga  
Mr. Homer Tijerina

Directors Absent

Mr. Lloyd Loya – excused absent due to Agua Training  
Mr. Ivan Sandoval

A quorum of the members of the Agua SUD being present, the meeting was duly convened. Invocation was presented by Mr. Juan Perez.

2. The Board of Directors reviewed and adopted minutes a. and b. of the September 17, 2018 Agua Special Board Meeting and the September 26, 2018 Agua Special Board Meeting. The motion was made by Mr. Homer Tijerina and seconded by Mr. Esequiel Ortiz, Jr. and was unanimously approved by the Board.
3. The Board of Directors received an updated presentation on the Rate Study performed by Capex Consulting Group.
4. The Board of Directors approved Change Order No. 7 with L&G Construction for Palmview Wastewater Collection System Phase I, Group B&F (Project 1). The motion was made by Mr. Homer Tijerina and seconded by Mr. Adolfo Arriaga and was unanimously approved by the Board.

5. The Board of Directors approved Change Order No. 3 with OG Construction for Palmview Wastewater Collection System Phase I, Group A&G (Project 2). The motion was made by Mr. Cesar Rodriguez, Jr. and seconded by Mr. Homer Tijerina and was unanimously approved by the Board.
6. The Board of Directors authorized General Manager to solicit competitive bids on waterline and meter maintenance supplies, pipe and fittings. The motion was made by Mr. Homer Tijerina and seconded by Mr. Adolfo Arriaga and was unanimously approved by the Board.
7. The Board of Directors authorized General Manager to advertise bids for the Havana Water Treatment Plant Improvements Filters and Blowers project. The motion was made by Mr. Cesar Rodriguez, Jr. and seconded by Mr. Adolfo Arriaga and was unanimously approved by the Board.
8. The Board of Directors authorized General Manager to advertise bids for the FM492/Abram Reservoir Raw Water Intake Flowmeter project. The motion was made by MR Cesar Rodriguez, Jr. and seconded by Mr. Homer Tijerina and was unanimously approved by the Board.
9. The Board of Directors authorized General Manager to solicit a Request for Proposal (RFP) for credit card payment processing services. The motion was made by Mr. Adolfo Arriaga and seconded by Mr. Cesar Rodriguez, Jr. and was unanimously approved by the Board.
10. The Board of Directors approved a Non Standard Service Agreement and 30 year letter for water service to be submitted to Daniec Land & Cattle Co. /Shumax, LLC for the cost related to water service for Tierra Del Sol Acres Phase 1 Subdivision. The motion was made by Mr. Homer Tijerina and seconded by Mr. Adolfo Arriaga and was unanimously approved by the Board.
11. The Board of Directors approved a Resolution by the Agua Board of Directors on the declaration of surplus items to be disposed as described in Section 5.08 of the Agua SUD By-Laws. The motion was made by Mr. Adolfo Arriaga and seconded by Mr. Homer Tijerina and was unanimously approved by the Board.
12. The Board of Directors approved amending the resolution by the Agua Board of Directors submitted to North American Development Bank (NADB) to continue certification of the East EDAP Sewer Project and authorize Agua Board President and General Manager to execute any and all documents related to facilitate NADB funding allocation for the East Sewer House Connections Project. The motion was made by Mr. Cesar Rodriguez, Jr. and seconded by Mr. Adolfo Arriaga and was unanimously approved by the Board.
13. The Board of Directors awarded bid for the Meter Surplus to Global Meter as recommended by the General Manager. The motion was made by Mr. Cesar Rodriguez, Jr. and seconded by Mr. Homer Tijerina and was unanimously approved by the Board.

14. The Board of Directors approved to move the December regular board meeting from December 3<sup>rd</sup> to December 11, 2018 at 6:00pm. The motion was made by Mr. Cesar Rodriguez, Jr. and seconded by Mr. Adolfo Arriaga and was unanimously approved by the Board.
15. The Board of Directors received a report from the General Manager on operations and finance including:
  - a. 3<sup>rd</sup> Quarter Finance Report ending September 2018
  - b. TWDB Palmview Sanitary Sewer Improvements
  - c. NADBanc Meeting (Technical Assistance Funding)
16. EXECUTIVE SESSION: Pursuant to Texas Open Meetings Act and Texas Gov. Code Section 551.001 Consultation with Attorney, 551.072 Regarding Real Property, 551.073 Prospective Gift, 551.074 Personnel Matters and 551.076 Security.
17. The Board of Directors did not take items into executive session.
18. Public Comments. None received.

At 6:53 p.m., Mr. Homer Tijerina moved for adjournment. Motion was seconded by Mr. Adolfo Arriaga and was unanimously approved by the Board.

Approved, the 11 of December, 2018

  
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Roger Hernández, III, President, Agua SUD

Attested by:

  
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Esequiel Ortiz, Jr., Secretary, Agua SUD